

The UK SME Voluntary Emissions Standard

Contextual Questions		Data Quality Considered?
1	Please share the postcode of your main operational business location: a. (Optional) Is this location owned or rented?	No
2	Please provide your SIC code(s): a. [A dropdown list using the 2007 SIC reference, including an 'Other' option that allows for a short free-text submission.]	No
3	Total employee headcount (No. Employees):	No
Emission Questions		
1	Emissions intensity ratios: Please can you provide details for the following aspects of your business activity: a. Total floorspace owned and/or rented (Total Square Meters) b. Total company revenue, as per last year of accounts (in GBP)	No
2	Electricity Use (Renewable and Nuclear electricity used (MWh)): Report your organisation's consumption of purchased or acquired electricity from renewable or nuclear sources in MWh.	Yes
3	Electricity Use (Non-Renewable and Non-Nuclear electricity used (MWh)): Report your organisation's consumption of purchased or acquired electricity from non-renewable sources in MWh.	Yes
4	Natural Gas Usage (M3): Report your organisation's consumption of natural gas in M3.	Yes
5	Scope 1 emissions (tCO ₂ e): What were your organisation's gross global Scope 1 emissions in metric tons CO ₂ e?	Yes
6	Scope 2 emissions (tCO ₂ e): What were your organisation's gross global Scope 2 emissions in metric tons CO ₂ e? a. Absolute Scope 2 emissions (market-based method): b. Absolute Scope 2 emissions (location-based method):	Yes
7	Scope 3 Categories Mandatory for PPN006 Compliance (tCO ₂ e) Please report Scope 3 emissions (tCO ₂ e) from the following included sources: i) Upstream transportation and distribution (Scope 3 category 4) ii) Waste generated in operations (Scope 3 category 5) iii) Business travel (Scope 3 category 6) iv) Employee commuting (Scope 3 category 7) v) Downstream transportation and distribution (Scope 3 category 9) [Respondents can select a 'not currently recorded' if they do not have this information]	No
8	(Optional) Additional Scope 3 emissions (tCO ₂ e): From the remaining categories, please account for your organisation's gross global Scope 3 emissions, choosing the most relevant categories to your business processes. [This question gives disclosers a drop down of 10 options (the remaining 10 Scope three categories). Organisations will have the option to choose the most relevant categories to their operation] a. [If selected none] If you cannot provide quantitative data relating to your Scope 3 emissions, please state the year or period you will be able to report.	No

Can you confirm you are committed to reaching Net Zero by 2050 (if sooner, than 2050 please state the target year you will reach net zero)		
9	a. (Optional) Do you have interim emissions reduction targets? ii. If yes, are these targets: 1. Absolute Emission Reduction Targets (from X tCO2e in YYYY to X tCO2e in YYYY, a % reduction of X) 2. Emissions intensity ratio reduction targets (X% by YYYY)	No
10	(Optional) Narrative: "Please select a category for any actions your business has taken in the last reporting year to improve efficiency, attract customers, or promote green growth." (Multiple choice drop box, including): <ul style="list-style-type: none"> • Company policy or behavioural change (e.g. sustainability policies, staff engagement programs) • Energy efficiency improvements in buildings (e.g. insulation, LED lighting, HVAC upgrades) • Energy efficiency in production or operational processes (e.g. equipment upgrades, process redesign) • Reduction of fugitive emissions (e.g. leak detection, improved sealing or containment) • Switch to low-carbon energy sources (e.g. purchasing renewable electricity, green gas) • On-site generation of low-carbon energy (e.g. solar panels, biomass boilers) • Reduction in non-energy industrial process emissions (e.g. using alternative materials or methods) • Low-carbon transportation initiatives (e.g. EVs, route optimisation, active travel policies) • Waste reduction and circularity measures (e.g. reuse, recycling, resource efficiency) • Other (please specify) 	No
Sign Off		
1	Leadership Sign Off: a. Is a senior executive accountable for the information presented in this questionnaire? (Yes/No) i. Please share the name and role of the senior executive accountable for the information. b. To the best of your knowledge is the information you have provided complete and accurate? (Yes/No) c. Please confirm the date that a senior executive has signed off this submission: (DD/MM/YY) <i>i. Note: The duration for which submissions remain valid will be determined by the organisations requesting the data. However, the secretariat recommends a validity period of no less than one year and no more than three years.</i>	No

Figure 5 UK SME Voluntary Emissions Standard